

**The Ohio State University**  
**Summary Yearend Accounting/Reporting Schedule**  
**For the Year Ended June 30, 2011**

<b>Thursday, June 23</b>	Accounts Payable cutoff – paperwork (invoices, etc.) must be received in Accounts Payable by the close of business on this date to be entered in GL for June 2011.
<b>Friday, July 1</b>	Starting today, departments must override the Journal Date in on-line general ledger panels with a June 2011 date for entries to be included in FY11.
<b>Tuesday, July 5</b>	Deadline for June 2011 interfaces and interdepartmental billing entries. June IDBs must be posted by close of business for inclusion in FY11.
<b>Friday, July 8</b>	Initial June close deadline for departmental accrual and correction entries. Initial June closing, starting with Allocations, will run the evening of July 8.
<b>Sunday, July 10</b>	Target date for publication of general ledger reports on eReports portal.
<b>Thursday, July 21</b>	Central Accounting to “unpost” Allocation entries from initial June closing.
<b>Thursday, July 21</b>	Final (rollover) June close deadline for departmental accrual and correction entries. Final balance sheet balances, GFSA budget balances and outstanding encumbrances as of this closing will be carried forward into FY12. No further entries will be posted to June 2011 after the close of business on this date.
<b>Saturday, July 23</b>	Target date for publication of general ledger reports on eReports portal. Second (rollover) close reports for June will be distinguished from first close reports via the report run dates.
<b>Friday, July 29</b>	Deadline for submission of 6/30/11 S.B. 6 Report (unaudited Exhibit C) to Board of Regents.
<b>Friday, August 12</b>	Deadline for submission of <b>unaudited</b> balance sheets and income statements from affiliates.
<b>Friday, August 19</b>	Cut-off for posting of adjustments 8/22 version of financials.
<b>Monday, August 22</b>	Submit unaudited balance sheet and income statement to PWC.
<b>Weds, September 7</b>	Submit unaudited statement of cash flows and footnotes to PWC.
<b>Friday, September 16</b>	Submit draft Management Discussion & Analysis to PWC.
<b>Weds, September 28</b>	Target date for posting of final audit adjustments to university financials.
<b>Friday, September 30</b>	Submit audited financial statements, footnotes and MD&A for final partner review. Target sign-off date is October 7.
<b>Friday, October 7</b>	Submit state consolidation package for auditor review (PWC to forward to OBM by 10/14).
<b>Friday, October 21</b>	Target date for distribution of BOT Financial Review (November 3 & 4 presentation date)
<b>Weds, November 23</b>	Target date for posting FY11 audit adjustments and re-closing FY11 in GL.
<b>Friday, December 9</b>	Target date for completion of Exhibit C and Schedules 3-7 (for HEI reporting).
<b>Friday, December 30</b>	Senate Bill 6 deadline for submission of audited financials and A-133 to Auditor of State.
<b>February 1, 2012</b>	Deadline for submission of FY11 HEI files to Board of Regents.
<b>March 28, 2012</b>	Deadline for U.S. Dept of Education filings (IPEDS and eZ-Audit Submission).

**Questions? Please contact Tom Ewing, Associate Controller, at 688-3113 or [ewing.6@osu.edu](mailto:ewing.6@osu.edu).**