

**The Ohio State University  
Summary Yearend Accounting/Reporting Schedule  
For the Year Ended June 30, 2010**

<b>Monday, June 21</b>	Accounts Payable cutoff – paperwork (invoices, etc.) must be received in Accounts Payable by the close of business on this date to be entered in GL for June 2010.
<b>Thursday, July 1</b>	Starting today, departments must override the Journal Date in on-line general ledger panels with a June 2010 date for entries to be included in FY10.
<b>Friday, July 2</b>	Deadline for June 2010 interfaces and interdepartmental billing entries. June IDBs must be posted by close of business for inclusion in FY10.
<b>Thursday, July 8</b>	Initial June close deadline for departmental accrual and correction entries. Initial June closing, starting with Allocations, will run the evening of July 8.
<b>Tuesday, July 14</b>	Target date for distribution of paper general ledger reports (target date for posting of electronic reports to eReports portal is Thursday, July 9).
<b>Wednesday, July 21</b>	Central Accounting to “unpost” Allocation entries from initial June closing.
<b>Wednesday, July 21</b>	Final (rollover) June close deadline for departmental accrual and correction entries. Final balance sheet balances, GFSA budget balances and outstanding encumbrances as of this closing will be carried forward into FY11. No further entries will be posted to June 2010 after the close of business on this date.
<b>Tuesday, July 27</b>	Target date for distribution of paper general ledger reports (target date for posting of electronic reports to eReports portal is July 22). Second (rollover) close reports for June will be distinguished from first close reports via the report run dates.
<b>Friday, July 30</b>	Deadline for submission of 6/30/10 S.B. 6 Report (unaudited Exhibit C) to Board of Regents.
<b>Tuesday, August 17</b>	Cut-off for posting of AJEs and reclasses to 8/20 version of financials (to allow for preparation of initial statement of cash flows)
<b>Friday, August 20</b>	Submit unaudited financial report (balance sheet, income statement, statement of cash flows) to Deloitte & Touche.
<b>Wednesday, September 8</b>	Submit unaudited footnotes to D&T.
<b>Thurs, September 16</b>	Submit draft Management Discussion & Analysis to D&T.
<b>Thurs, September 30</b>	Deadline for audit adjustments and report reclass entries.
<b>Friday, October 1</b>	Submit audited financial statements, footnotes and MD&A for final partner review. Target sign-off date is October 8.
<b>Friday, October 8</b>	Submit state consolidation package for auditor review (D&T to forward to OBM by 10/15).
<b>Thursday, October 14</b>	Target date for distribution of BOT Financial Review (assumes 10/28/10 presentation date)
<b>Weds, November 24</b>	Target date for posting FY10 audit adjustments and re-closing FY10 in GL.
<b>Friday, December 10</b>	Target date for completion of Exhibit C and Schedules 3-7 (for HEI reporting).
<b>Thursday, December 30</b>	Senate Bill 6 deadline for submission of audited financials and A-133 to Auditor of State.
<b>February 1, 2011</b>	Deadline for submission of FY10 HEI files to Board of Regents.
<b>March 28, 2011</b>	Deadline for U.S. Dept of Education filings (IPEDS and eZ-Audit Submission).

**Questions? Please contact Tom Ewing, Associate Controller, at 688-3113 or [ewing.6@osu.edu](mailto:ewing.6@osu.edu).**